

APRIL 28 – MEETING 17
VOLUME 28

The Ross County Board of Commissioners met on this day, April 28, 2025, in regular session.
Commissioner Jack Everson called the meeting to order at 11:16 a.m., with Commissioners David Glass and James Lowe, in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the April 21, 2025 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Glass seconded, the following bills of the county be approved for payment:

DEPARTMENT	DESCRIPTION	TOTAL VALUE	DEPARTMENT	DESCRIPTION	TOTAL VALUE
Veterans Service Commission	transport vehicle key	435.51	Engineer	Signs	6970.5
Veterans Service Commission	office advertising sign	2500	Engineer	Equipment Parts, repairs, etc.	8.81
Veterans Service Commission	supplier	424.09	Engineer	Road Materials, etc.	133.95
Veterans Service Commission	contract driver	522.52	Engineer	Equipment Parts, repairs, etc.	530.18
Veterans Service Commission	contract driver	153.31	Engineer	Equipment Parts, repairs, etc.	391.01
Veterans Service Commission	contract driver	412.5	Engineer	Equipment Parts, repairs, etc.	1804.01
Treasurer	VARIOUS SUPPLIES	15.5	Engineer	Misc. Contract	977.5
Treasurer	VARIOUS SUPPLIES	1181.9	Engineer	Equipment Parts, repairs, etc.	85.79
Treasurer	HARLAND CLARKE DEPOSIT	263.31	Engineer	Equipment Parts, repairs, etc.	1379.35
Sheriff	Cartr of Training	795	Engineer	Equipment Parts, repairs, etc.	100.45
Sheriff	ather exp	175	Emergency Management	communications	140.5
Sheriff	ather exp	79	Emergency Management	contract services	121.65
Sheriff	ather exp	341.55	Emergency Management	reimb for lpc meeting	45.57
Sheriff	ather exp	176	Emergency Management	reimb for lpc meeting	154.43
Sheriff	ather exp	69.99	Coroner	UNIFORMS	102
Sheriff	TRAINING	3239.7	Coroner	FORENSIC AUTOPSY SERVICE	3700
Sheriff	ather exp	580.91	Coroner	CELL PHONE SERVICES	108.61
Sheriff	ather exp	37	Common Pleas Court #1	Office Supplier-2nd Qtr	97.63
Sheriff	Cartr of Utilitie	244.97	Common Pleas Court #1	Office Supplier-2nd Qtr	9.99
Sheriff	Cartr of utilitie	49	Common Pleas Court #1	Office Supplier-2nd Qtr	8.97
Sheriff	Cartr of Equipment	600	Commissioners	Legal Council CRA - Cohen Pro	2004.16
Sheriff	Cartr of Medical Expenses	144.16	Commissioners	Legal Council CRA - Cohen	464.59
Sheriff	Cartr of Other Expenses	20.55	Commissioners	Repairs	1097.14
Sheriff	OTHER EXPENSES	838.93	Commissioners	Electricity Equip. Shed	91
Sheriff	ather exp	251.98	Commissioners	Office Supplier	80.03
Sheriff	OTHER EXPENSES	16	Commissioners	Misc. Supplier Mnts.	136.02
Sheriff	OTHER EXPENSES	14.51	Commissioners	Locks & keys	131
Sheriff	contract services	720	Commissioners	Gar Service 33	803.95
Sheriff	contract services	750	Commissioners	Bell Tower Light repair	3242.73
Sheriff	FOOD SUPPLIES	7876.44	Commissioners	Mulch/Gravel, etc.	280
Sheriff	CONTRACT REPAIRS	1136.73	Commissioners	Electric 33 W. Main	1223.75
Sheriff	MEDICAL SERVICES	28.43	Commissioners	Electric Woodview & 104	393.83
Sheriff	contract services	407.28	Commissioners	Janitorial Supplier	524.57
Sheriff	contract services	330.96	Commissioners	Misc. Supplier Mnts.	201.42
Sheriff	contract service	378.73	Commissioners	104 Sewer Extension	64137.19
Sheriff	contract service	117	Clerk of Courts	VARIOUS SUPPLIES	101
Sheriff	Cartr of Utilitie	15593.45	Building Department	SUPPLIES	143.24
Sheriff	Cartr of utilitie	1733.86	Building Department	OTHER EXPENSES	50
Sheriff	2023-DL-LEF-5811 Other cars	1440	Board of Elections	Label Tape	55.12
Sheriff	2023 CS LEF 518 - OTHER COS	313	Board of Elections	Monthly Contract Payment	251.18
Sheriff	2023 CS LEF 518 - OTHER COS	1159.98	Board of Elections	Lock/Full Seal	412.91
Sheriff	2023 CS LEF 518 - OTHER COS	369.61	Automatic Data Processing Bo	Acct# 1198472	263.09
Sheriff	TRAVEL	16.2	Automatic Data Processing Bo	Replacement Camera	1360.98
Sheriff	ather exp	23.58	Automatic Data Processing Bo	ValP	1250
Sheriff	TRAVEL	45	Automatic Data Processing Bo	Adobe License	1576
Sheriff	TRAVEL	131	Automatic Data Processing Bo	ValP	600
Ross County Court System	METER READ 3/15-4/15/25 INV	453.8	Automatic Data Processing Bo	Creative Cloud	190.6
Prosecuting Attorney	MONTHLY SHREDDING	34.5	Automatic Data Processing Bo	Duo Tokens	299.4
Prosecuting Attorney	LEASE/COPIES/SCANNER MA	60.14	Automatic Data Processing Bo	backup renewal	2600
Probate Court	Indigent Guardian Attorney Fe	750	Automatic Data Processing Bo	ValP	420
Probate Court	Probate - Misc. Other	367	Automatic Data Processing Bo	Tua Laptop	5430.26
Probate Court	Guardianship Services Fees	8544.5	Automatic Data Processing Bo	repair mice	104.7
Planning Commission	SUPPLIES	54.35	Automatic Data Processing Bo	2025 Garden Fench	1541.33
Planning Commission	SUPPLIES	8.5	Automatic Data Processing Bo	2025 Garden Fench	94.81
Planning Commission	Inc-Architect & Engineering D	747683.12	Automatic Data Processing Bo	2025 Thinkquad	2444
Juvenile Court	ATP ADMIN	96.93	Auditor	utilitie	3581.37
Juvenile Court	Water	15.5	Auditor	Attorney Fees - Crt #1 & 2	1462.5
Juvenile Court	Juvenile - Misc. Other	6.75	Auditor	Attorney Fees-Municipal Court	36
Juvenile Court	CASA - Misc. Other	125	Auditor	Electric	1039
Juvenile Court	Juvenile - Misc. Other	45	Auditor	Supplier	178.07
Engineer	Cleaning Office	500	Auditor	Project number 13A84ROSS-F	22750
Engineer	Equipment Parts, etc.	1076.31	Auditor	2025 Water supply	29
Engineer	Eq. Parts and repairs	1216	Auditor	Attorney Fees-Municipal Court	342
Engineer	Equipment Parts, repairs, etc.	21.6	Auditor	gar	1103.94
Engineer	Road Mileage Grant	933.08	Auditor	Attorney Fees-Municipal Court	1080
Engineer	Road Mileage Grant	2919	Auditor	GAAP CONVERSION	3725
Engineer	Road Mileage Grant	1549.13	Auditor	Attorney Fees - Crt #1 & 2	992.46
Engineer	Road Mileage Grant	3458.78	Auditor	Atty Fees-Juvenile court	1005
Engineer	Road Materials, etc.	316.4	Auditor	Atty Fees-Juvenile court	300
Engineer	Eq. Parts	201.83	Auditor	Attorney Fees-Municipal Court	750
Engineer	Equipment Parts, repairs, etc.	158.62	Auditor	Attorney Fees-Probate Court	125
Engineer	Road Materials	10473.1	Adult Probation	Office Supplier	54.16
					2976.647.48

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated April 14, 2025 through April 28, 2025, in the amount of \$48,688.23 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, \$731,000.00 be appropriated from General Fund into account code 100-58-68-7205 Construction Sales Tax/Townships, per a request of April 28, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

Mr. Lowe moved, Mr. Glass seconded, \$15,000.00 be appropriated from General Fund into account code 100-11-02-7117 Attorney Fees – Common Pleas, per a request of April 28, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

Mr. Glass moved, Mr. Lowe seconded, \$7,410.00 be appropriated from Ditch-Special Assessment Fund into account codes as follows, per a request of April 28, 2025 from the Ross County Commissioners.

Arrow Head Village	239-01-18-7201	\$ 795.00
Autumn Woods Executive Ctr.	239-01-07-7201	\$ 510.00
Clayton Mills A	239-01-15-7201	\$ 255.00
Clayton Mills B	239-01-19-7201	\$ 255.00
Creekview	239-01-10-7201	\$ 585.00
Cross Creek Meadows	239-01-17-7201	\$ 585.00
Golfview	239-01-13-7201	\$ 450.00
Northview	239-01-01-7201	\$ 585.00
Teays Valley 1	239-01-03-7201	\$ 305.00
Teays Valley 2	239-01-05-7201	\$ 305.00
Teays Valley 3	239-01-11-7201	\$ 305.00
Scenic Acres	239-01-04-7201	\$ 1,170.00
Slate Creek Cove	239-01-09-7201	\$ 795.00
Willow Creek	239-01-06-7201	\$ 510.00

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

TRANSFER OF FUNDS

Mr. Lowe moved, Mr. Glass seconded, to transfer \$3,357,306.67 from General Fund into account code 212-29-0010 Correctional & LE, \$28,125.00 from General Fund into account code 207-01-00-0010 Litter, and \$46,850.00 from General fund into account code 203-02-00-0010 Dog & Kennel, per a request of April 28, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to transfer \$22,289.50 from General Fund into account code 420-99-39-0010 VOCA/SVAA, per a request of April 28, 2025 from the Ross County Auditor.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

ASSET DISPOSAL

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Planning Department for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
1	4 Drawer Filing Cabinet	12932	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, absent; Motion carried.

PROGRAMMATIC AGREEMENT OHIO STATE HISTORIC PRESERVATION OFFICE AND ROSS COUNTY

Mr. Glass moved, Mr. Lowe seconded, to approve the Programmatic Agreement between Ross County and the Ohio State Historic Preservation Office for programs that use funds originating from the U.S. Department of Housing and Urban Development for which HUD has delegated compliance responsibility pursuant to 24 CFR Part 58.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners of April 28, 2025, with Commissioners Jack A. Everson, James E. Lowe, and David Glass in attendance.

RESOLUTION 017-25

BE IT RESOLVED, that the Ross County Board of Commissioners authorizes an increase in the maximum travel allowance reimbursable to employees of Ross County, for use of privately, owned vehicles for county job-related purposes, from fifty-two cents (\$.52) per mile to seventy cents (\$.70) per mile, per the recommendation of the Ohio Office of Budget and Management, effective April 28, 2025.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

OHIO DIVISION OF LIQUOR CONTROL

Mr. Lowe moved, Mr. Glass seconded, to not request a hearing for a name change from Dogwood Hills Golf Inc, DBA Dogwood Hills Golf Course, & 18 Hole Golf Course, 1193 Debord Rd. & Patio, Huntington Twp, Chillicothe OH 45601 to DWH Partners, LLC, DBA Dogwood Hills Golf Course, & 18 Hole Golf Course, 1193 Debord Rd. & Patio, Huntington Twp, Chillicothe OH 45601.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

Mr. Glass moved, Mr. Lowe seconded, to not request a hearing to change the stock ownership for the liquor permit for Carl’s Market Inc, DBA Corner Market 633 Charleston Pike, Springfield Township Chillicothe Ohio 45601.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

The following resolutions were passed at the regular meeting of the Ross County Board of Commissioners of April 28, 2025, with Commissioners Jack A. Everson, James E. Lowe, and David Glass in attendance.

RESOLUTION 018-25

AUTHORIZING ROSS COUNTY PLANNING & DEVELOPMENT DEPARTMENT TO APPLY FOR HOUSING TECHNICAL ASSISTANCE PROGRAM FUNDING TO UPDATE TO THE ROSS COUNTY COMPREHENSIVE PLAN

WHEREAS, the Ross County Board of Commissioners recognizes the importance of strategic planning in guiding the future growth, development, and preservation of Ross County;

WHEREAS, the current Ross County Comprehensive Plan was adopted in 1976 and needs a full review and modernization to reflect the changes in land use, infrastructure, and economic development that have occurred over the past several decades;

WHEREAS, this grant funding opportunity would enable the County to support the work already underway by helping to offset the costs associated with professional planning services and technical analysis;

WHEREAS, the updated Comprehensive Plan will serve as a clear, actionable roadmap that reflects the needs and values of Ross County residents and guides sustainable growth, infrastructure investment, and the preservation of resources across the county;

WHEREAS, the Ross County Board of Commissioners recognizes the significance of this initiative and the long-term benefits it will bring to the residents and communities of Ross County;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Ross County, Ohio, that:

The Board strongly supports the Ross County Planning & Development Department’s application for grant funding to support the update of the Ross County Comprehensive Plan;

RESOLUTION 019-25

A RESOLUTION AUTHORIZING THE ROSS COUNTY PLANNING & DEVELOPMENT DEPARTMENT TO APPLY FOR OPIOID REMEDIATION FUNDS ON BEHALF OF THE ROSS COUNTY SHERIFF’S DEPARTMENT

WHEREAS, substance abuse is a leading cause of death among jail inmates in Ohio;

WHEREAS, the Ohio Attorney General’s Office has announced the availability of \$60 million in grant funds through the Opioid Remediation Grant Program, to assist county jails in addressing opioid addiction and reducing overdose-related fatalities;

WHEREAS, the grant program will provide funding based on county population, for the hiring of full-time addiction services coordinators or contracted providers delivering similar services, and additional funds to support the procurement of medications and supplies for inmates experiencing opioid withdrawal symptoms;

WHEREAS, these grant funds are intended to support the expansion of services and cannot be used to supplant existing spending on inmate addiction treatment;

WHEREAS, the Ross County Sheriff’s Department has identified a need for additional resources to provide adequate addiction treatment services within the Ross County Jail and seeks to apply for this funding opportunity;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Ross County, Ohio, that:

The Ross County Planning & Development Department is hereby authorized to prepare and submit an application for the Opioid Remediation Grant Program on behalf of the Ross County Sheriff’s Department.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

LETTER OF SUPPORT COMPREHENSIVE PLAN

Mr. Glass moved, Mr. Lowe seconded, to provide a letter of support for the Ross County Planning & Development Department’s grant application to fund the update of the Ross County Comprehensive Plan.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners of April 28, 2025, with Commissioners Jack A. Everson, James E. Lowe, and David Glass in attendance.

RESOLUTION 0120-25

APPROPRIATION FOR 16 ROSS COUNTY TOWNSHIPS FOR ROAD MAINTENANCE AND REPAIRS

WHEREAS, the Ross County Board of Commissioners hereby approves the appropriation of \$731,00.00 to distribute evenly, between the sixteen (16) Townships in Ross County, from the General Fund, to be used for road maintenance and repairs.

THEREFORE, the Ross County Board of Commissioners directs the appropriate officers to take all necessary steps to implement this resolution.

BE IT RESOLVED, the Board hereby approves the appropriation of \$731,000.00 from the general fund to cover the cost of Township Road maintenance and repairs.

On call of the roll, the vote was: Glass, yes; Mr. Mr. Everson, yes Mr. Lowe, no; Motion carried.

APPLICATION TO ATTEND MEETING CONVENTION

Mr. Lowe moved, Mr. Glass seconded, to approve a travel request for Mark Thompson, EMA Director, to attend Ohio Homeland Security at the Region 7 Homeland Security meeting, May 1, 2025 at the OSU Extension Center, 17 Standpipe Rd., Jackson Ohio, at no cost to the county.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

AMENDMENT 3 TO OWNER ENGINEER AGREEMENT MS CONSULTANTS

Mr. Glass moved, Mr. Lowe seconded, to approve an amendment to the Owner Engineer Agreement with MS Consultants to perform the additional services as outlined below. This work includes easement acquisition services.

Prepare detailed easement descriptions, deed descriptions and exhibits for the Ross County State Route 104 Force Main Project and associated easements in a format acceptable for recording at the County Courthouse. Nine (9) easement exhibits and descriptions have been identified.

Appraisals and Negotiations - perform property appraisals, title research, provide offers, negotiate, and acquire easements, perform closing on nine (9) easements which are assumed to not include any major improvements to the property being impacted. Appraisals shall consist of Value Analysis, Value Finding, and Narrative easement appraisals performed by a State of Ohio Certified General Appraiser with reports conforming to the Uniform Standards of Professional Appraisal Practice.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

EASEMENT FROM AMERICAN ELECTRIC POWER 104 SEWER PROJECT

Mr. Lowe moved, Mr. Glass seconded, to approve the easement that conveys the right to relocate such facilities to a comparable location of Grantee's choosing, without the need for a new easement. Grantor may use its property for all purposes not inconsistent with the full enjoyment of the Easement, but Grantor acknowledges high voltage electric lines will be constructed within the Easement and Grantor shall use its property in a manner consistent with all applicable safety rules and regulations for working near electric lines. Safety/required clearance issues may be referred to Grantee's Engineering Group. Grantee shall restore the premises or pay reasonable damages done to fences, drains, seeded lawns (not landscaping), gates, ditches and crops caused by Grantee's use of the Easement. Grantor has authority to grant this Easement. No delay or omission by Grantee in exercising any right hereunder shall operate as a waiver or forfeiture of such right. This Easement grant is effective and binding upon the parties, their successors, assigns, lessees, licensees, heirs, and legal representatives, and if any term hereunder is held invalid, the remainder shall not be affected thereby.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Mr. Everson, yes; Motion carried.

STATE ROUTE 104 SANITARY SEWER IMPROVEMENTS PROJECT LETTER TO CONNECT

Mr. Glass moved, Mr. Lowe seconded, to approve a letter, to gauge Stone Road residents' interest and feasibility to connect to the new sewer service.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

VACATION TIME APPROVED

Mr. Lowe moved, Mr. Glass seconded, to approve vacation time requested by County Administrator Brad Cosenza.

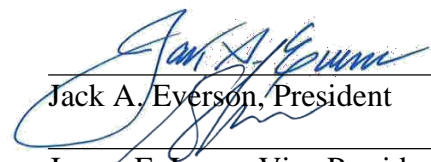
OTHER BUSINESS

CCAO Regional Legislative Briefing – Commissioners attended this meeting at Carl’s Town House.

Work Session Greater Chillicothe Ross County Development regarding Pixelle closing.

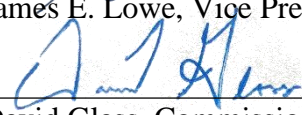
ADJOURN

Mr. Jack A. Everson, President, adjourned the regular meeting of April 28, at 1:00 p.m., Board of Commissioners of Ross County, Ohio



Jack A. Everson, President

James E. Lowe, Vice President



David Glass, Commissioner